

## **RISK ASSESSMENT & SELF-ISOLATION GUIDANCE:** Updated September 2023



**The information that follows in this document is designed to demonstrate how we continue to run our school alongside COVID. The document aims to:**

- Provide clarity to staff and parents about what to do if an individual is experiencing COVID symptoms, our guidance on testing, what to do if there is a COVID positive test.
- Describe the measures we will have in place in order to continue to reduce the risk of COVID entering the school and spreading if it does.

**This risk assessment will be reviewed following any government updates or if the Senior Leadership Team feel there is a need to respond to school specific issues. Parents, carers and staff will be informed of any amendments if or when they happen.**

## **GUIDANCE: SYMPTOMS, TESTING & POSITIVE CASES**

### **IF A PUPIL OR STAFF MEMBER ARE EXPERIENCING SYMPTOMS & TESTING GUIDANCE**

- We are a school community that continues to contain a number of clinically vulnerable individuals. With this in mind we ask that if a pupil or staff member is experiencing COVID symptoms (link below), that they conduct a lateral flow test as soon as this is possible.  
<https://www.nhs.uk/conditions/covid-19/covid-19-symptoms-and-what-to-do/>

### **IF A STUDENT / STAFF MEMBER RECEIVES A POSITIVE COVID TEST**

- Please inform the senior leadership team at school ASAP.
- Self-isolate for FIVE DAYS.
- The COVID positive individual can return to school after 5 days of self-isolation (day 1 being the day that you receive a positive result)

### **A STUDENT / STAFF MEMBER LIVES WITH OR HAS BEEN IN 'CLOSE CONTACT' WITH A POSITIVE COVID CASE**

- Come to school as normal unless you feel ill.

STANDARD OPERATING MEASURES			
Identifying significant hazards What could cause harm?	Risk Rating How likely is it?	Control Measures What will you do to reduce the risk?	Residual Risk Rating
Teaching & Learning During the School Day & Extra-Curricular Activities			
<b>COVID-19: COVID Spread In Classrooms</b> Physical proximity of staff and pupils within their classrooms increasing the risk of transferring the virus.	High	<ul style="list-style-type: none"> <li><u>Ventilation</u>: Maintain good airflow in all classrooms (windows &amp; doors open where possible). CO<sub>2</sub> monitors used in ALL classrooms to check air flow is 'green'</li> </ul>	Med
<b>COVID-19: Lunch time</b> Arrangements for eating lunch leading to increased risk of transmitting COVID-19 through hand to mouth transmission or close proximity to others.	Med	<ul style="list-style-type: none"> <li><u>Lunch &amp; playtime</u>: Upper school will have access to the playground whilst lower school eat and vice-versa.</li> <li><u>Surfaces</u>: Eating surfaces will be cleaned after use.</li> <li><u>Hand hygiene</u>: All individuals will be asked to wash their hands before having lunch. Staff will ensure pupils have done this properly.</li> </ul>	Low
<b>COVID-19: Clubs &amp; Curricular off-site visits</b> Risk of transmitting virus increased by using off-site facilities or mixing at after-school clubs or on residential.	Med	<p><u>All off-site activities, extra-curricular clubs and residential trips will begin 'as normal' again.</u></p> <ul style="list-style-type: none"> <li><u>Ventilation</u>: Good ventilation to be maintained wherever possible.</li> <li><u>Risk Assessments – COVID Section</u>: In the environment section of all risk assessments, teachers will indicate how they plan to maximise safety and minimise risk in relation to COVID-19.</li> </ul>	Low